

Embassy of India
Reykjavik
TENDER NOTICE


Tender No. Rey/884/2/2016/19

Dated 11th June, 2019

Subject: Tender Notice for inviting Bids/Quotations for supply of one Photocopier machine.

Embassy of India, Reykjavik invites Bids/Quotations from reputed firms for supply of one (01) Photocopier machine to Embassy of India at Tungata-7, 101 Reykjavik.

2. The Photocopier machine should have following minimum performance/specification:
 - a) Colour Digital copier with Color Scanning
 - b) Copy and Print speed of 45 copies per minute
 - c) Ethernet, Print, Copy, Scan, ADF, Duplex
 - d) Windows and Linux OS compatible
 - e) Paper sizes from A3 to A6
 - f) Print and Copy resolution of 1200 dpi
 - g) Warranty/Guarantee period of at least one (01) year
3. The tender document can be downloaded from the websites <http://www.eprocure.gov.in> or <http://www.indianembassyreykjavik.gov.in> from 11th June, 2019 onwards. Please note that any corrigendum /addendum in the above tender document, if required, will be hosted on the website of the Embassy.
4. The bidder firm shall submit its offer in an envelope, super scribed as "Tender No. Rey/884/2/2016/19 for Supply of Photocopier Machine" addressed to "Head of Chancery, Embassy of India, Tungata-7, 101 Reykjavik". The bid may be submitted by Hand in-person or by courier. Bids by "Fax / E-mail" shall not be accepted. Please note that bids received after the closing date i.e. 03rd July, 2019 (1700 Hrs) shall NOT be accepted under any circumstances. :
5. The Bids will be opened on 05th July, 2019 at 1100 hrs at Embassy of India, Tungata-7, 101 Reykjavik. For any clarification regarding the tender, please contact on Tel: (+354) 5349955 and Email: hoc.reykjavik@mea.gov.in.
6. The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Embassy shall be final and binding.


(Alka Sarkar)
Head of Chancery
Embassy of India, Reykjavik
Tel: (354) 5349955
Email: hoc.reykjavik@mea.gov.in

DATES TO REMEMBER

S. No.	Events	Date
1.	Publish date	11 th June, 2019
2.	Bid Submission Start Date	11 th June, 2019 (1100 hrs)
3.	Clarification Start Date	12 th June, 2019 (1000 hrs)
4.	Clarification End Date	18 th June, 2019 (1700 hrs)
5.	Bid Submission End Date	03 rd July, 2019 (1700 hrs)
6.	Bid Opening Date	05 th July, 2019 (1100 hrs)